



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

August 17, 2000

Malcolm I. Ruddock, Treasurer
Sun Company Inc. Political Action
Committee
1801 Market Street, 27th Floor
Philadelphia, PA 19103

Identification Number: C00025346

Reference: May Monthly Report (4/1/00-4/30/00)

Dear Mr. Ruddock:

This letter is to inform you that as of August 16, 2000, the Commission has not received your response to our request for additional information, dated July 26, 2000. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

An adequate response must be received at the Commission by September 6, 2000. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions regarding this matter, please contact Thomas F. Maxwell, III on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Malcolm I. Ruddock, Treasurer
Sun Company Inc. Political Action
Committee
1801 Market Street, 27th Floor
Philadelphia, PA 19103

JUL 26 2000

Identification Number: C00025346

Reference: May Monthly Report (4/1/00-4/30/00)

Dear Mr. Ruddock:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please amend Schedule B supporting Line 25 by providing the congressional district, if applicable, for each contribution made. 11 CFR §104.3(b)(3)(ii) and (v)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in cursive script that reads "Thomas F. Maxwell, III".

Thomas F. Maxwell, III
Reports Analyst
Reports Analysis Division

